



## **Parental Online Portal**

We provide parent access to a Parental Online portal (Arbor), which will provide information on your child's behaviour, timetable, attendance and emergency contact information. This is also the area where you will find consents for various activities and data usage. This is also the primary system for making payments for trips and equipment, as the Academies do not accept cash or bank transfers.

Below is the 'Parental Online Reporting Acceptable Use Policy'. Your understanding of this policy and your agreement to it is crucial to provide a safe and reliable service for you and your child.

It is very important that you read the policy in detail. Any breach of it may result in withdrawal of your access to the system.

Access can only be granted if we have received an appropriate email address from the primary parent/carer.

This service is also available via the "Arbor App" available on IOS and Android, for your smart phones.

Once an email address has been received, parents will be able to visit the login page or app and request a new password using the 'forgotten password' link.

## **Parental Online Portal Acceptable Use Policy**

This Acceptable Use Policy outlines how users should, and should not, use the Parental Online portal facilities provided by the Academy.

Winton Academy monitor and record users' computer and network activities and the data that they access and store, to help guard against inappropriate and illegal use.

All users shall:

- Use Arbor, the Parental Online Reporting System, for educational purposes only.

All users shall not:

1. Disclose their password to others or use passwords intended for others. Users are responsible for all actions performed using their Login ID
2. Attempt to guess other users' passwords, bypass security in place, hack into, or alter settings on computers or the network
3. Attempt to gain access to areas of the system for which they do not have the appropriate permissions
4. Use any hacking or key/code cracking software, or hardware
5. Promote or attempt to spread viruses or any other malicious computer code/programmes

The use of the Academy computer system will be monitored and recorded; this information may be passed to other relevant authorities (e.g. the Police) if any illegal activity takes place. This information is based on the user's Login ID and password.

Misuse of the Academy computer systems may result in withdrawal of access.